

GOVERNMENT COLLEGE OF COMMERCE AND ECONOMICS, BORDA-MARGAO, GOA

Email id: gcc.margao@gmail.com

Website: gccem.gov.goa.ac.in



IQAC COLLEGE DEVELOPMENT PLAN FOR THE ACADEMIC YEAR 2018-2019

The Government College of Commerce and Economics was established in the year 2010 with the basic objective of providing students belonging to the less privileged sections of society an access to higher education. The mono faculty college offers a graduation programme in Commerce and is affiliated to the Goa University.

I] STRATEGIC PLANS:

The Strategic plan, spirit and ethos of the college are enshrined in her vision and mission statement and finds resonance in her core values.

Vision....

To empower the student community with knowledge, values and skills to face the future challenges at the national and global level.

Mission....

To provide students of diverse profiles with varied courses, enabling them to develop their academic, interpersonal and technological skills in a conducive educational environment

Core Values of the Institution....

Equity: The institution believes in the principal of universal education and equity providing access to all students irrespective of gender, caste, class or religion. It embraces diversity and aims at promoting an inclusive society.

Empowerment: At the government college of Commerce and Economics, we believe that education is the path to true enlightenment and empowerment. We aim at enriching the teaching learning experience by adopting a student-centric approach and using Information and Communication Technology. Our motive is to develop competences of our human resources – both students and faculty.

Excellence: We believe in a holistic approach to education. Our college is committed to provide each and every student the best educational experience possible, providing them not just what their curriculum demands but also according them avenues to explore their inherent potential, give expression to their creativity, develop their personalities and become global citizens.

Value system: We believe in the values of honesty, integrity, brotherhood co-operation and aim at inculcating and imbibing these values in our students. We encourage student learning and empower our students to embrace attributes of accountability and responsibility and develop in them a respect for diversity and plurality.

Student Learning: We believe our very existence revolves around our students. They are our 'raison d'etre.' We have the power to shape and mould them into employable citizens. We aim at being the connective tissue between academia and industry, imbibing in our students the requisite skills, learning and knowledge, acumen and wherewithal required by the ever evolving global market.

The college offers the three year degree programme in Commerce with the following intended programme outcomes:

Programme Outcomes.....

- PO 1:** Will be equipped with detailed subject related knowledge and information and also be acquainted with recent developments in the programme domain.
- PO 2:** Will develop lifelong livelihood skills and competence.
- PO 3:** Will develop proficiency in soft skills and be able to communicate both verbally and orally.
- PO 4:** Will be skilled in the use of computer systems and software used in commerce and business and will be adequately equipped to face an era of digitalization.

- PO 5:** Will be acquainted with the basics of research methodologies, develop an interest in the same and will imbibe a desire to pursue higher education.
- PO 6:** Will be aware of the need for environmental protection and sustainable development.
- PO 7:** Will develop a more wholesome personality, recognize their ethical responsibilities as citizens, and contribute to the process of nation building.

PROPOSED ACTIVITIES	
I] CURRICULAR ASPECTS	
1.	Applying for IGNOU Centre
2.	Conduct of Short Term Certificate Courses
3.	Stakeholder feedback to be obtained - feedback from stakeholders – students, parents, employers, alumni as an IQAC initiative
II] TEACHING, LEARNING AND EVALUATION	
1.	Installation of smart classrooms
2.	Use of ICT /smart class tools by all teachers
3.	Installation of moodle
4.	Teachers to prepare and upload lecture plans on moodle
5.	Conduct of remedial classes
6..	Facilitate linkages with neighbouring Higher Secondary's which are the feeding institutions for the college
7.	Student Mentoring
8.	Ensuring participation of students in state and national seminars
9..	Conduct of Personality Development Programmes/ soft skill development programmes for students
10.	Inviting Guest Speakers and organising field visit
11.	Improve Learning Outcomes
III] RESEARCH, INNOVATIONS AND EXTENSION	
1.	Teachers to publish research papers in journals
2.	Publication of College News letter
3.	Publication of College Research Journal
4.	Teachers to register for Doctoral Programme
5.	Internship for TYBCom Students
6.	Establish linkages with Academic Institutions and other organizations of repute
7.	Ensure functionality of MOUs by organising programmes linked to the MOU signed
IV] INFRASTRUCTURE AND LEARNING RESOURCES	
1.	Installation of smart classrooms
2.	Increasing the number of books and journals in the library
3.	Teachers to attend workshops/seminars etc
4.	Purchase of sports equipment

5.	Increasing number of computers in the college
V]	STUDENT SUPPORT AND PROGRESSION
1.	Placement of students
2.	Registering students for scholarships
3.	To Register Students with the Employment Exchange and also motivate all students to file CVs on Job portals.
4.	Organization of co-curricular activities
VI]	GOVERNANCE, LEADERSHIP AND MANAGEMENT
1.	Organisation of Workshops/Seminars/Conferences/FDPs (the following Workshops/Seminars have been proposed:
2.	Internal Resource Generation
VII]	INNOVATION AND BEST PRACTICES
1.	Central Assessment Programme
2.	To establish linkages with industry/ Corporates/ NGOs/ Government departments etc
VIII]	OTHER INSTITUTIONAL GOALS
1.	NAAC Accreditation
2.	Pursue and obtain I2B Status from the UGC
3.	Academic and Administrative Audit

II] DEPLOYMENT MECHANISMS

The college attempts to give full realization to the goals envisioned in the vision and mission statements; the core values, the programme outcomes and the envisaged plans proposed in the development plan of the college through the following mechanisms:

A] Infrastructure: The college has its own premises equipped with nine classrooms which are all ICT enabled. The college also has a seminar hall and a multipurpose hall. A football and cricket ground as also courts for badminton, volleyball, basketball etc. help to promote an active sports environment in the college.

B] Library: The Library of the college is well equipped with Library Management System (LMS) Software, e-Granthalaya 3.0, barcoded collection of books, Online Public Access Catalogue (OPAC) over LAN, and display screen which is used to exhibit motivational videos, knowledge videos, recent college activities, new additions to the library and other informative matter.

C] Student Facilities

- ✓ Girls Common Room
- ✓ Commerce Laboratory
- ✓ Book Bank
- ✓ Medical room
- ✓ Scholarships

- ✓ Wifi
- ✓ Canteen
- ✓ Gymkhana
- ✓ Internship Programme
- ✓ Lift
- ✓ Ramp

The college prepares its academic calendar at the commencement of the academic year chalking out the course of activities to be carried out during the year. Every teacher maintains a teachers diary, maintaining a record of the day to day lectures engaged.

The college working is based on the principles of democracy, transparency and decentralization. Various committees both statutory and non-statutory are constituted and it is through these committees that the programmes of the college are implemented.

D] Various Committees of the College

a] Statutory Committees : Examination Committee; Internal Complaints Committee; Anti Ragging Cell, RTI.

b] Non-Statutory Committees: Internal Quality Assurance Cell; Students Council; Scholarship Committees; SC/ST/OBC Cell; Nature Club; Parent Teacher Association; Alumni Association; Consumer Welfare Cell; Library Committee; Research Cell etc.

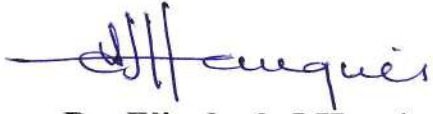
E] National Social Service/ Sports: The NSS and Sports serve as important mediums through which the institution is able to instill and inculcate the right values and discipline in the student community.

F] Student Council: Participation of the student community in decision making is made possible through the various activities planned and executed by the duly elected student council.

G] Linkages: In order to promote industry academia interface and promote extension activities, the college has signed MoU's with several organizations both Government and Non-Government such as the GIPARD, CIBA, BUTUKAK Memorial Trust and the Salcette Tribal Forum.

H] Office Administration: An efficient administration acts as an enabler, facilitating the active realization of the broad objectives and goals the institution seeks to achieve.

In the execution and organization of all activities and programmes of the college, the staff and students are accountable to the Principal who is the Head of the Institution. The college being a government institution is under the control of the Directorate of Higher Education, Government of Goa.



**Dr. Elizabeth J Henriques,
IQAC Co-ordinator**



**Dr. Gajanan V. Madiwal
PRINCIPAL**

PRINCIPAL
Govt. College Of Commerce & Economics
BORDA, MARGAO, GOA

**GOVERNMENT COLLEGE OF COMMERCE AND ECONOMICS,
BORDA-MARGAO, GOA**

Email id: gcc.margao@gmail.com

Website: gccem.gov.goa.ac.in



**IQAC COLLEGE DEVELOPMENT PLAN OUTCOMES
ACTION TAKEN REPORT (ACADEMIC YEAR 2018-19)**

PROPOSED ACTIVITIES		OUTCOMES ACHIEVED
I]	CURRICULAR ASPECTS	
1..	Applying for IGNOU Centre	The college applied to be an IGNOU centre offering a number of programmes - UG and PG. The College has been recognized as IGNOU centre for starting Post Graduation in Economics and Sociology.
2.	Conduct of Short Term Certificate Courses	30 hour Certificate Courses in Devnagiri Typing; 3-D printing and Tally were conducted. Short term course in Saree Draping was also organised. Besides, a three day Skill Development Course in Maintenance of Home Electrical and Electronic Appliances was organized on 3 rd , 8 th and 9 th November 2018 for students in collaboration with the Institute of Industrial Training.
3.	Stakeholder feedback to be obtained - feedback from stakeholders – students, parents, employers, alumni as an IQAC initiative	Complied with. Student evaluation of teachers; Alumni feedback on curriculum; Parent feedback on the college; and employer feedback recorded.
II]	TEACHING, LEARNING AND EVALUATION	
1.	Installation of smart classrooms	All classrooms have been equipped with smart classroom tools


PRINCIPAL
 Govt. College Of Commerce & Economics
 BORDA, MARGAO, GOA


2.	Use of ICT /smart class tools by all teachers	Complied with
3.	Installation of moodle	Not successful
4.	Teachers to prepare and upload lecture plans on moodle	Not successful
5.	Conduct of remedial classes	Remedial classes in Mathematics and extra guidance lectures in Accountancy and Economics were engaged.
6..	Facilitate linkages with neighbouring Higher Secondary's which are the feeding institutions for the college	A number of activities/programmes were conducted where students of neighbouring institutes were invited
7.	Student Mentoring	Each teacher appointed as a mentor for 20 students. Each mentoring teacher maintained a separate file of meetings /sessions conducted with mentees
8.	Ensuring participation of students in state and national seminars	<ul style="list-style-type: none"> ✓ A T.Y.BCom student presented a paper at a national seminar organised by the Post Graduate Dept of Commerce, Khandola. ✓ Five TYBCom students presented their paper on 'Small and Marginal Farmers at the National Seminar organised by the Dept of Economics of the college on 10th January 2018 ✓ Our students bagged the Runners up trophy at the National Research Paper Competition organised by Fr. Agnel College - Pilar
9..	Conduct of Personality Development Programmes/ soft skill development programmes for students	Complied with
10.	Inviting Guest Speakers and organising field visit	Complied with
11.	Improve Learning Outcomes	Student presentations/field visit/ guest lectures/internship were organised
III]	RESEARCH, INNOVATIONS AND EXTENSION	
1.	Teachers to publish research papers in journals	A total of 10 research papers were published in UGC recognized Journals during the academic year. Dr. Fatima D'Souza authored a book titled "Complaint Management in Airline Industry". Dr. Elizabeth J Henriques, co-authored a text book for Semester V Economics, 'Indian Monetary and Financial System.'
2.	Publication of College News letter	Done
3.	Publication of College Research Journal	Journal in the printing stage. Will be released in July/Aug 2019


PRINCIPAL
 Govt. College Of Commerce & Economics
 BORDA, MARGAO, GOA

4.	Teachers to register for Doctoral Programme	04 teachers appeared for the Ph.D interview at Goa University. One regular faculty (Lily Endro) and one contract basis faculty (Alroy Mascarenhas) were selected for the Doctoral Programme in Commerce
5.	Internship for TYBCom Students	56 TYBCom Students were placed in/with different firms/companies / Chartered Accountants
6.	Establish linkages with Academic Institutions and other organizations of repute	Signed a total of 07 MOUs signed: 1.: Centre for Incubation and Business Acceleration 2. Brain Power Goa Chess and Cultural Academy 3. Loliem Urban Co-operative Credit Society 4. Parvatibai Chowgule College of Arts and Science (Autonomous), Gogol 5. Lawmate.in 6. Salcette Tribal Forum 7. MOU related to Cluster Research Centre in Commerce
7.	Ensure functionality of MOUs by organising programmes linked to the MOU signed	Complied with
IV INFRASTRUCTURE AND LEARNING RESOURCES		
1.	Installation of smart classrooms	Successfully implemented
2.	Increasing the number of books and journals in the library	A total of 489 books and 18 Journals/Magazines amounting to Rs. 1,79,484/- and Rs.44039/- respectively were added to the library collection.
3.	Teachers to attend workshops/seminars etc	100% of Faculty attended seminars/workshops/ FDPs
4.	Purchase of sports equipment	Purchase of Olympic Bar-bell Set costing approx 73,000/-
5.	Increasing number of computers in the college	A total of 16 computers and 05 laptops were computers were obtained under the MPLAD Scheme.
V STUDENT SUPPORT AND PROGRESSION		
1.	Placement of students	Not successful
2.	Registering students for scholarships	Complied with. Several teachers also gave cash prizes to TYBCom students securing highest marks in their respective subjects.
3.	To Register Students with the Employment Exchange and also motivate all students to file CVs on Job portals.	Process on
4.	Organization of co-curricular activities	Inter collegiate Mega Event ABHUDHAY

		organised. Several other intercollegiate sports and cultural activities (Inter collegiate gumaat aarti; carol singing; mando (PTA); cricket for boys and girls successfully organised. Savishkar and funweek for students organised in December 2018
VI	GOVERNANCE LEADERSHIP AND MANAGEMENT	
1.	Organisation of Workshops/Seminars/Conferences/FDPs (the following Workshops/Seminars have been proposed:	<p>A total of 02 National Seminars;</p> <ol style="list-style-type: none"> 1. National Seminar on Consumer Behavior; Marketing Resources (22nd and 23rd February 2019) 2. National Seminar on “The Indian Economy: Emerging Trends, Issues and Challenges” on 22nd and 23rd March 2019 <p>A total of 02 State Level Seminars;</p> <ol style="list-style-type: none"> 1. State level seminar on “The Agriculture Sector in Goa: Towards Self Sufficiency and Sustainable Development” on 10th January 2019 2. State Level Seminar on “Prevention of Sexual Harassment at Workplace” on 1st March 2019 <p>A total of 02 State Level Workshops;</p> <ol style="list-style-type: none"> 1. Workshop on ‘How to Write Minor and Major Research Projects’ on 9th November 2018 2. Workshop on Leadership/Personality Development organized in association with the Directorate of Sports and Youth Affairs <p>A total of 02 FDPs:</p> <ol style="list-style-type: none"> 1. A three days training programme ‘ASPIRE FOR EXCELLENCE’ organized on 8th of December 2018 in association with the DHE, Porvorim. 2. FDP on ‘Moodle’ on 10th of July 2018
2.	Internal Resource Generation	An amount of Rs. 3,58,650/- was raised through registration fees, sponsorships, etc.

VII	INNOVATION AND BEST PRACTICES	
1.	Central Assessment Programme	Complied with
2.	To establish linkages with industry/ Corporates/ NGOs/ Government departments etc	Successfully implemented. Linkages have been established though signing of MOUs. Programmes have been organised in association various government departments such as the DHE, Social Welfare; Department of Art and Culture; Sports and Youth Affairs etc.
VIII	IMMEDIATE INSTITUTIONAL GOALS	
1.	NAAC Accreditation	The process is on. NAAC SSR is being readied
2.	Pursue and obtain 12B Status from the UGC	College yet to get 12B status from UGC
3.	Academic and Administrative Audit	Carried out by the Directorate of Higher Education.


Dr. Elizabeth J Henriques,
IQAC Co-ordinator


Dr. Gajanan V. Madiwal
PRINCIPAL
PRINCIPAL
 Govt. College Of Commerce & Economics
 BORDA, MARGAO, GOA


PRINCIPAL
 Govt. College Of Commerce & Economics
 BORDA, MARGAO, GOA